



Messe
Düsseldorf

Leaflet

Placement of vehicles in exhibition halls

General

Any types of vehicles placed in exhibition halls must be reported.

The use of vehicles instead of exhibition stands and the placement of vehicles and trailers in Halls 7.0, 7.1 and 7.2 is only permitted under certain conditions and upon being reviewed and approved by Messe Düsseldorf GmbH.

The speed limit throughout the exhibition centre is 20 km/h for all vehicles. Within the exhibition halls vehicles may only be driven at walking speed and only during the assembly and dismantling phases, for the purpose of transporting material to exhibition stands. Vehicles must not be parked in the exhibition halls.

Messe Düsseldorf is not liable for property damage or personal injury caused by external vehicles. For further details please refer to our traffic regulations.

Registration

Registration of the vehicle comprises the general details on page 1, the registration form on page 2 and the Stand Renter's / Operator's Declaration on page 3.

1. Vehicles must be registered for the relevant event via the OOS portal before the closing date.
2. Exhibitors are given a receipt through their shopping tray.
3. In addition to this registration, any vehicles which, as described above, are to be used in replacement of an exhibition stand or are to be integrated into such a stand or are to be placed in Halls 7.0, 7.1 or 7.2 require an additional application and a detailed description, which must be sent to TR-service@messe-duesseldorf.de.
4. To document the aforementioned precautions, the stand operator must place the relevant declaration in a clearly visible location behind the windscreen of his or her vehicle. For this purpose please use page 3 of this registration and place it in a clearly visible location behind your windscreen.

General precautions when placing vehicles in our exhibition halls

- It is strictly prohibited to start, manoeuvre or drive vehicles inside exhibition halls during events.
- Vehicles with combustion engines may only be placed in the halls if their tanks are largely empty (i.e. If they have no more than 5 litres of fuel).
- The fuel tank must be locked.
- To prevent the vehicle from moving, the battery must be disconnected or disabled via a circuit breaker.

- If a vehicle requires electric power for presentation purposes, then this must be supplied through an external auxiliary power supply. It must be disconnected again when leaving the exhibition stand.
- The vehicle must be secured against rolling (where appropriate by means of a stop block).
- Any stages that are used for the purpose of displaying vehicles and which exceed a height of 0.2 metres above the level of the hall floor must be registered with Messe Düsseldorf as special constructions. Written confirmation must be supplied concerning the load-bearing capacity and stability of a stage. If revolving stages are used instead of fixed stages, the aforementioned documentation must be submitted to Messe Düsseldorf for inspection, together with the construction records of each stage.
- No vehicle parts, doors or other movable vehicle components or attachments must protrude into aisles.
- The Vehicle Rescue Card must be placed in an easily accessible position within the vehicle (preferably below the sun visor on the driver's side).

Supplementary precautions for electric vehicles and vehicles with other alternative engine types

- Electric vehicles may only be exhibited with undamaged batteries.
- Vehicles must be presented for inspection by the Messe Düsseldorf Fire Service 1 hour prior to entering the hall and must not be placed in the hall until the relevant vehicle has been approved. In addition, it is mandatory to submit the relevant Vehicle Rescue Card (Rettungskarte) to the Messe Düsseldorf Fire Service.
- Vehicles must not be left unattended in exhibition halls. When leaving the exhibition stand, the vehicles must be attended by a fire watch.
- Electric and hybrid vehicles must not be charged inside exhibition halls.
- Vehicles with fuel cells and/or gas drive must only be displayed in the exhibition halls without gas/fuel. Further requirements depend on the vehicle type and on the place of presentation and will be specified from case to case.

To allow sufficient time for the required preparations, we should be grateful if you could let us know the intended timing of your vehicle demonstration as early as possible – **no less than 2 working days** prior to the relevant showing. To make appointments with the Messe Düsseldorf Fire Service for electric vehicles or vehicles with other alternative engine types, please ring +49 211 4560 - 1 1 8 or email Feuerwehr@messe-duesseldorf.de.